

# FAQ for One Health Online Course Development Call

## (I) Application, selection, implementation process

**Q: Are there any restrictions for applications from individuals/ group who are not affiliated with OHUN network members or OHUN partnerships? Is it permissible for the bidding to originate from independent contractors outside the member university network and government agencies, provided these agencies (member university network and government agencies) would be involved as speakers during the implementation period? Can students or group of students apply for the call?**

A: There are no restrictions for applications from individuals or groups outside the member university network. However, SEAOHUN will give priority to the applicants from member university networks during the selection process.

**Q: Would there be several winners from one country, or only one winner per country?**

A: SEAOHUN will consider the award-winning proposals based on the needs and budget allocations.

**Q: Who will review the storyboards for each module that we submit as deliverable 2?**

A: SEAOHUN will invite a committee from technical and pedagogical experts who understand the country and regional context.

**Q: When will the results be communicated, considering the closure of applications?**

A: The applicants should be expecting the results within four weeks after the application deadline.

**Q: Is there a more detailed timeline for each deliverable?**

A: SEAOHUN will work with each individual or group to agree upon the detailed timeline for each deliverable as well as the whole project while preparing the award agreement contract.

**Q: In the case of a team-authored course, is there a limit to the number of team members?**

A: There is no limit to the number of team numbers as long as their costs are within the maximum award budget.

## **(II) Course Content, Topics, duration**

**Q: How in-depth should the course content be regarding the target participant's level? Undergraduate, postgraduate, or in-service personnel.**

A: Please refer to the 'Content level' in the call for proposals concept note. "SEAOHUN encouraged to develop the basic level One Health courses, preferably in a self-paced online course (asynchronous)." Regarding the participant's level, SEAOHUN suggested to aim for frontline health professionals, students in health-related disciplines, and One Health interested individuals.

**Q: The contents of the course are encouraged to be in the local languages e.g. Thai, is the translation from Thai to English language (or vice versa) required? For the language, do successful applicants need to provide English version of the course? If yes, should the translation be conducted by a sworn translation?**

A: The story board is encouraged to develop in English for a review purpose. However, the course content can be in local languages and/or English.

**Q: Can applicants develop a course outside the priority topics? If yes, do we need to ask for permission from SEAOHUN first?**

A: The applicants may consider the topics outside the priority list, but the topics should be within the One Health field. However, SEAOHUN will consider the priority topics in the first place during the selection process.

**Q: It was listed in the TOR that one course consisted of 3-6 hours of activity. Would this mean the entire course we propose is limited to 3-6 hours, or only one topic of the course (for example, Infectious disease management 3 hours, then Epidemiology 3 hours, etc.).**

A: The duration of a single course should be 3-6 hours, meaning that it is the minimum duration requirements for a single course. The course authors can design the courses more than 3-6 hours (for example, 3 hours for One Health fundamentals module and 3 hours for Epidemiology module in an online course comprising two modules)

**Q: Does SEAOHUN have a policy regarding accreditation or certification of online courses to country specific accrediting or certifying body?**

A: This call will not focus on the accreditation process however it will only offer auto-generated certificate upon completion of the courses.

**Q: Will the courses be designed for self-paced learning or course materials will be made available as the course progresses?**

A: SEAOHUN suggested to do a self-paced online course (asynchronous).

**Q: Does SEAOHUN have specific multimedia requirements like the number of videos, simulations, or any additional reading material such as books or published articles?**

A: SEAOHUN does not have specific multimedia requirements, but the course developers should build the course using interactive methods and tools.

**Q: For the quiz, do applicants need to establish a grading system, such as the minimum score for pass requirement?**

A: Yes, the course authors should design the quiz with a minimum score of passing requirement and reflect the learning outcomes.

### **(III) Technical support, guideline, template**

**Q: Will SEAOHUN provide any template course designs?**

A: SEAOHUN will provide branding and marking template and guidance for learning materials such as PowerPoint presentations, lecture videos or animations. In addition, SEAOHUN will provide an orientation session, consultative session and ad-hoc technical support from the country team.

**Q: Will any training or support be provided to the award winner (developer of the OH module) during the course development process?**

A: SEAOHUN will provide necessary support (especially in IT) to the award winner during the course development. For any queries, please contact Thura Kyaw, Knowledge Management Manager at [thurakyaw@seaohun.org](mailto:thurakyaw@seaohun.org).

**Q: Who is the contact person for it?**

A: SEAOHUN will provide necessary support (especially in IT) to the award winner during the course development. For any queries, please contact Thura Kyaw, Knowledge Management Manager at [thurakyaw@seaohun.org](mailto:thurakyaw@seaohun.org).

**Q: For the technical assistance in developing contents into online modules, will SEAOHUN provide assistance or guidance on the technical issues that will guide the compatibility of the original contents (storyboard, video etc.) into modules that can be taken or viewed online?**

A: SEAOHUN will provide necessary support (especially in IT) to the award winner during the course development. For any queries, please contact Thura Kyaw, Knowledge Management Manager at [thurakyaw@seaohun.org](mailto:thurakyaw@seaohun.org).

## **(IV) Terms and conditions, contractual obligations**

**Q: After the course is being successfully developed and launched on the SEA-OHWA platform, how accessible is for the course developer in routinely checking for completeness and for updating the contents?**

A: When the courses are made publicly available on SEA-OHWA platform, SEAOHUN will manage the courses for their functioning and necessary updates.

**Q: Do the developers have the rights or permission to use the courses developed for their own teaching at their affiliated academic institutions? Can the author of the chosen courses utilize the content and materials for purposes other than the program (such as teaching or research)?**

A: Yes, the course developers can use the courses for their own teaching purposes. When it is used, the course developers should comply with the terms and conditions mentioned in the award agreement contract (for example, branding and marking).

**Q: Is there any branding and marking guideline that applicants are required to follow? Or will the branding and marking be conducted by SEAOHUN in the later stage?**

A: SEAOHUN will provide a branding and marking compliance orientation session for the award winners followed by sharing branding and marking templates for the course authors.

**Q: What are the specific technology requirements?**

A: SEAOHUN will provide a detailed instructions and guidelines for the specific technology requirements during the award agreement process.

**Q: What would be the responsibility of successful applicants overall? Is it only the course is developed, or until the course is established to be reference and focal person when there are questions from the course enrollees? If it is the latter, is there any cost for course maintenance and remuneration for course author?**

A: The award winner only needs to deliver the learning materials package as stated in the award agreement contract. When the courses are made publicly available on SEA-OHWA platform, SEAOHUN will manage the courses for their functioning, necessary updates and queries from the learners.

**Q: What is the payment process for the awarded amount?**

A: SEAOHUN will mention the payment process and other financial information in the award agreement contract.